

NOV 12 2020

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 13th day of October, 2020, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Commissioner David Cole was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that early voting for the November elections has started.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase of \$2.35 per hour for Beverly Hazelwood, Panola County Civil Clerk for JP #1 and JP #2 Offices effective October 12, 2020.

ROAD & BRIDGE

- a. To accept and record a donation of 5,000 yards of top soil from Larry Bozeman for use by the Panola County Road & Bridge Department, Precinct #4.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of September, 2020.
- b. To authorize the County Auditor to advertise for sealed bids for electrical repairs, maintenance and installation work for all county owned buildings for the year. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 10, 2020 at 1:30 PM.
- c. To authorize the County Auditor to advertise for sealed bids for housekeeping services for Panola County Courthouse, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Probation Offices, Road and Bridge Warehouse Offices and Restrooms and Exposition Center. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 10, 2020 at 1:30 PM.
- d. To approve and record Budget Amendment No. 20.
- e. To record fiscal year 2020-2021 Compensation Orders for 123rd District Court Reporter Carol Mixon.
- f. To approve and record Panola County Treasurer's Second Quarter Report for Fiscal Year 2020.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Clerk Bobbie Davis; Panola County Tax Assessor/Collector Holly Gibbs; Panola County Judge LeeAnn Jones; Panola County District Clerk Lindsey Smith; Panola County Tax Office Chief Deputy Cassandra Brooks; and Panola County Constable, Precincts #2 and #3 Charles Blue.

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously, with Commissioner David A. Cole absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner David A. Cole absent. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner David A. Cole absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Following an explanation of the Coronavirus Fund Relief by County Auditor Jennifer Stacy, Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to appropriate \$75.00 per student to school districts in Panola County, reimburse Panola College for proposed expenses, purchase extractors for area volunteer fire departments, and to reimburse the County for allowable expenses related to the pandemic. The motion carried unanimously, with Commissioner David A. Cole absent. SEE INFORMATION ATTACHED.
8. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a draft of a Coronavirus Fund Relief Interlocal Agreement; and to authorize the County Judge to execute agreements when presented. The motion carried unanimously, with Commissioner David A. Cole absent. SEE AGREEMENTS ATTACHED.
9. Commissioners Court opened and awarded bids as follows:
 - a. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to award the bid for road oil (cracked fuel oil) to **Bryan and Bryan Asphalt, LLC**. The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.
 - b. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for corrugated steel pipe culverts to **Wilson Culvers, Inc.** The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.
 - c. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to award the bid for polyethylene corrugated culverts to **Morrison Supply Company**. The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.

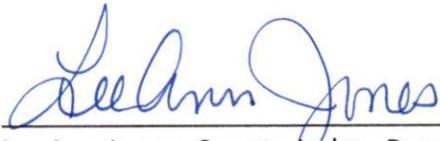
- d. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to award the bid for Arkansas SB-2 (per yard) FOB and delivered and 3" X 5" Georgetown Rock (per yard) FOB and delivered to **S. D. Twomey Trucking**; and Arkansas 2-1/2" d-ballast (per yard) FOB and delivered and Arkansas Rip-Rap (per yard) FOB and delivered to **Dodson Trucking, Inc.** The motion carried unanimously, with Commissioner David A. Cole absent. SEE BIDS ATTACHED.
- e. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to award the bid for used railroad tank cars/flat cars to **The Railroad Yard**. The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.
- f. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for concrete/iron ore to **Dodson Trucking, Inc.** The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.
- g. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to award the bid for crushed limestone to **Dodson Trucking, Inc.** The motion carried unanimously, with Commissioner David A. Cole absent. SEE BID ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a quote from Angel's Tree Service for cutting down a tree located on County Road #403 – Dixie Lake Road. The motion carried unanimously, with Commissioner David A. Cole absent. SEE INVOICE ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from Scott-Merriman for book preservation for 3 books in the Panola County Elections Office. The motion carried unanimously, with Commissioner David A. Cole absent. SEE PROPOSAL ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the TxDOT Project ID M2119CART Grant for the Routine Airport Maintenance Program between the County of Panola and the Texas Department of Transportation. The motion carried unanimously, with Commissioner David A. Cole absent. SEE INFORMATION ATTACHED.
13. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to adopt a HAVA Grant Assurances Resolution. The motion carried unanimously, with Commissioner David A. Cole absent. SEE RESOLUTION ATTACHED.
14. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to declare a 2019 Chevy Truck, VIN 1GCUYAEFOKZ227149 as surplus property to be traded in at Silsbee Ford on a new 2020 Ford Responder truck for Panola County

Constable, Precincts #1 and #4, Bryan Murff. The motion carried unanimously, with Commissioner David A. Cole absent. SEE REQUEST LETTER ATTACHED.

15. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Daniels Carpet Care for additional cleaning services for the Elections Office during early voting, October 13 – 30, 2020. The motion carried unanimously, with Commissioner David A. Cole absent. SEE PROPOSAL ATTACHED.
16. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to cancel a proposal that was approved by Commissioners' Court on September 29, 2020 from C & S Construction for a handicap ramp and handrails for the Panola County Courthouse. The motion carried unanimously, with Commissioner David A. Cole absent.
17. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve a proposal in the amount of \$9,500.00 from Williams Concrete for a handicap ramp for the Panola County Courthouse. The motion carried unanimously, with Commissioner David A. Cole absent.
18. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve a Management Control Agreement Regarding Texas Department of Public Safety and FBI Criminal Justice Information Systems between Panola County and Texas Department of Public Safety (DPS). The motion carried unanimously, with Commissioner David A. Cole absent. SEE AGREEMENT ATTACHED.
19. Commissioners entered closed session to discuss personnel pursuant to Texas Government Code Section 551.074, and re-convened in open session at 2:55 PM.
20. Commissioner Ronnie LaGrone moved at Commissioner Craig M. Lawless seconded the motion to authorize County Court at Law Judge Terry Bailey to hire a Court Coordinator for County Court at Law at the rate of \$36,000.00 annually. The motion carried unanimously, with Commissioner David A. Cole absent.

The meeting adjourned at 2:56 PM.

Dated this 13th day of October, 2020.



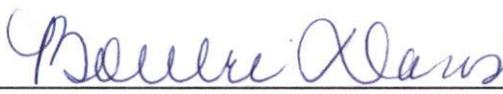
LeeAnn Jones, County Judge, Panola County, Texas

11-20-20

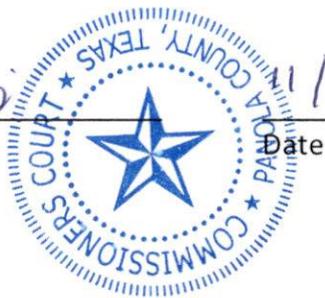
Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 13, 2020.



Bobbie Davis, County Clerk

 10/13/20